

**JEFFERSON COUNTY BOARD  
COMMITTEE MINUTES**

**November 28, 2018**  
Executive Committee

**1. Call to Order**

Meeting was called to order by Rinard at 8:30 a.m.

**2. Roll Call**

**Administration and Rules Committee Members**

Members present: Jim Braugher, Jim Schroeder, Jim Mode, Amy Rinard and Steve Nass. (Nass present at 8:34 a.m.)

Others Present: Ben Wehmeier, County Administrator; J. Blair Ward, Corporation Counsel; Connie Freeberg, Paralegal; Anita Martin, Lake Mills; Supervisor Walt Christensen and Supervisor Mike Kelly and Diane Chamness, Chamness Group.

**3. Certification of compliance with Open Meeting Law Requirements**

Wehmeier certified compliance with the Open Meetings Law.

**4. Review of Agenda**

Item #10 was moved up to accommodate participants.

**5. Public Comment**

None

**6. Approval of the October 23, 2018 committee meeting minutes**

Motion by Schroeder/Mode to approve the October 23, 2018 committee meeting minutes as presented. Motion passed 4-0.

**7. Approval of the October 23, 2018 and November 13, 2018 County Board minutes**

Motion by Braugher/Schroeder to approve the October 23, 2018 and November 13, 2018 County Board minutes as corrected. Motion passed 4-0.

**8. Communications**

None

**9. Update on Strategic Plan with Chamness Group**

Wehmeier provided handouts on the Strategic Plan. Chamness and Wehmeier lead the group in a discussion on updating the Strategic Plan. Chamness will update the priorities in the plan and bring it back to the committee in January. No action taken.

**10. Discussion and possible action on ordinance 2018-18 Approving Broadband Network Projects – Referred back to Committee**

A copy of the ordinance was provided for review. The group discussed the Broadband Network Project.

Motion by Schroeder/Rinard to forward the ordinance to the County Board for their consideration at the December meeting. Motion passed 5-0.

**11. Discussion and possible action on process and make up of appointments to the Comprehensive Plan/ Farmland Preservation Plan Steering Committee**

Wehmeier explained that the consultant is recommending appointing 18-20 diverse members to the Comprehensive Plan /Farmland Preservation Plan Steering Committee. Schroeder and Wehmeier will come up with a list of categories to consider for representation on this committee. No action taken.

**12. Financial Reports (November)**

- a. Clerk of Courts
- b. Corporation Counsel
- c. County Administrator
- d. County Board
- e. County Clerk

Financial Reports were provided for review. No action taken.

**13. County Administrator's monthly report**

Wehmeier gave a verbal report highlighting the following: met with City of Jefferson on grant for the joint park project; met with Chamness Group; attended Alcohol & Drug Treatment Graduation; Long term interurban plan meeting with WE Energies; working on rebuilding GHA goals with stakeholders and the DNR. No action taken.

**14. Discussion and possible action on tentative future meeting schedule and agenda items –**

- Approval of November 28, 2018 Executive Committee meeting minutes
- Approval of December 11, 2018 County Board meeting minutes
- Financial Reports (November)
- Discussion and possible action on County Board Committee Size
- Discussion and possible action on County Board Committee organization

**15. Next meeting:** Joint meeting with Finance on December 13<sup>th</sup> and regular meeting on December 19<sup>th</sup> at 8:30 a.m.

**16. Adjourn**

Motion by Mode/Nass to adjourn at 11:03 a.m. Motion approved 5-0.

DRAFT